



## Historic Brookville, Inc. Town Square Usage Application

Name of Organization: \_\_\_\_\_

Contact/Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Security Deposit & Rental Fee - \$100.00 security deposit / \$25.00 per day rental fee

Describe the Nature of the Function or Event: \_\_\_\_\_

Attendance Expected: Adults: \_\_\_\_\_ Children: \_\_\_\_\_

Event/Function Date(s): \_\_\_\_\_

Event/Function Times: Start: \_\_\_\_\_ Finish: \_\_\_\_\_

Which Category do you fall under: (please circle one)

Recreation / Business / Civic / Social / Other

Will you be bringing any additional equipment (i.e. amplifiers, tents, generators, etc.) or

Vendor into or on the property?

\_\_\_\_\_

**Insurance:** Event liability coverage is the Renter's responsibility. A CERTIFICATE OF LIABILITY from the Renters insurance company is required to reserve the Town Square. The commercial Renter will be required to secure Commercial General Liability insurance with limits of at least \$1,000,000 per occurrence/\$2,000,000 aggregate, which names HBI Inc. as an additional insured. HBI reserves the right to waive insurance coverage.

Date: \_\_\_\_\_

X \_\_\_\_\_

Signature of Applicant

\_\_\_ Received Copy Of Rental Agreement

X \_\_\_\_\_

Signature of HBI Board Member

To be completed by HBI, Inc.  
Certificate of Insurance Received \_\_\_  
Approved on: \_\_\_\_\_ By HBI Representative: X \_\_\_\_\_